

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**November 12, 2012**

**7:30 p.m.**

**Agenda**



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF OCTOBER 22, 2012

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School .....Mrs. Christine Siegfried**  
**Middle School.....Dr. Edward Donahue**  
**Intermediate School .....Mr. Sean McGinty**  
**Elementary Schools.....Mr. Samuel Hafner**

B. *Student Trip Request*

**The Administration recommends approval of the following student trip request: (V, B)**

***Southern Lehigh High School Speech and Debate Team* to attend the Princeton Classic Invitational Tournament at Princeton University, Princeton, NJ, from Friday, November 30, 2012 through Sunday, December 2, 2012.**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of November 12, 2012. (VI, A)**

B. *Treasurer's Report and Investment Report*

**\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of October, 2012. (VI, B)**

C. *Maplewood Residential Subdivision-Stipulation of Settlement*

**The Administration recommends that the Board approve the Stipulations of Settlement and Schedules of Assessed Values relating to Tax Assessment Appeals filed in the Lehigh County Court by Maplewood Acquisition LP to Lehigh County File No. 2011-C-4239 and by Maplewood Residential LP to File No. 2011-C-4240 and authorize the District Solicitor to sign the Stipulations on behalf of the School District.**

**If Maplewood has already paid the 2012-2013 Tax Bill, a refund will be due from the School District based upon the reduced assessment values for the lots for the 2012 year. Next year's tax revenues and in the future will be based on 100% of the fair market values using new millage rates resulting from reassessment. (VI, C-1) (VI, C-2)**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Long-Term Substitute Appointment*

**The Administration recommends approval of Nicole Belick, Long-Term Substitute Family Consumer Science Teacher, Southern Lehigh Middle School, at Bachelors, Step 14, an annual salary of \$45,570 (*pro-rated*), effective November 5, 2012. Ms. Belick will fill the position during the absence of *Anne Snell*. (VIII, A-1)**

2. *2012-2013 Substitute Teacher*

\*The Administration recommends approval of the following substitute teacher for the 2012-2013 school year: (VIII, A-2)

Meghan McGlone Elementary Education

3. *STEM Teacher Appointment*

**The Administration recommends approval of the following certificated staff (*pending receipt of required documentation*):**

**Kari Bennett, STEM (Science, Technology, Engineering & Mathematics Teacher, Joseph P. Liberati Intermediate School, at Bachelors, Step 14, an annual salary of \$45,570 (*pro-rated*), with an effective date to be determined. Ms. Bennett will fill the position due to resignation of Scott Killino. (VIII, A-3)**

B. *Noncertificated Staff*

1. *2012-2013 Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2012-2013 school year: (VIII, B-1)

Kristen Deitrick, Substitute Cafeteria Worker, at an hourly rate of \$9.06.

Kristen Deitrick, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Meghan McGlone, Substitute Instructional Assistant, at an hourly rate of \$15.31.

2. *FMLA Leave*

\*The Administration recommends approval of FMLA leave of the following staff:

Deborah Fisher, Part-time Cafeteria Worker, Joseph P. Liberati Intermediate School, effective November 21, 2012.

3. *Resignation*

\*The Administration recommends approval of the resignation of the following staff:

William Neal, Instructional Assistant, Southern Lehigh High School, effective November 2, 2012.

4. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Kelly Fitzmaurice, Instructional Assistant, Liberty Bell Elementary School, on November 21, 2012.

5. *Long-Term Substitute Appointments*

\*The Administration recommends approval of the following support staff: (VIII, B-5)

Judith Browne, Long-Term Substitute RtII Instructional Assistant (6 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$17.12, effective November 13, 2012. Ms. Browne will fill the position due to the reassignment of *Melinda Watkins*.

Meghan McGlone, Long-Term Substitute RtII Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$17.12, effective November 13, 2012. Ms. McGlone will fill the position due to the reassignment of *Judith Browne*.

6. *Application and Data Specialist*

**The Administration recommends approval of Tyler Kemp, Application and Data Specialist, at an annual salary of \$35,000 (pro-rated) with an anticipated start date of November 13, 2012 (*pending receipt of required documentation*). This is a new position and replaces the Data Specialist Secretary (PIMS). (VIII, B-6)**

C. *Extra-Compensatory Positions*

1. *Approval of New Compensatory Positions and Rates*

**The Administration recommends establishing the following new compensatory positions and rates under the provisions of the Ancillary Employees Policy:**

<b><u>Speech and Debate Judge</u></b>	<b>\$63.99 per event</b>
<b><u>PSAT Proctor</u></b>	<b>\$40.09 per hour</b>
<b><u>PSAT Assistant Proctor/Monitor</u></b>	<b>\$17.12 per hour</b>

2. *Speech and Debate Judge*

**The Administration recommends approval of Matthew Fries (*pending receipt of required documentation*) as Speech and Debate Judge for the 2012-2013 school year at \$63.99 per event.**

3. 2012-2013 Mentors

\*The Administration recommends approval of the following mentors at a stipend of \$700.00 for the 2012-2013 school year:

Jeffrey Hershey, as mentor for *Stephanie Lynn*

Lynn Yocum, as mentor for *Nicole Belick*

4. 2012-2013 Coaching Appointments

\*The Administration recommends approval of the following coaches for the 2012-2013 school year: (VIII, C-4)

Sarah Oswald MS Head Basketball-Girls \$3817

Caitlyn Rockel\*\* MS Asst. Basketball-Girls \$2545

\*\*Pending receipt of required documentation.

IX. REPORTS

A. Committee Reports

B. Superintendent's Report..... Mrs. Christman

X. OLD BUSINESS

A. Second Reading of Revised Policy

**The Administration recommends a second and final reading of the following revised policy:** (X, A)

**Policy #810.1 Operations: Record Retention Policy**

B. Second Reading of New Policy

**The Administration recommends a second and final reading of the following new policy:** (X, B)

**Policy #810.2 Operations: Record Destruction Policy**

XI. NEW BUSINESS

A. First Reading of New Policy

**The Administration recommends a first reading of the following new policy:** (XI, A)

**Policy #216 Pupils: Education Records**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost.

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT